Attendees: Lisbeth Becker, Lisa Santangelo, Dorothy Mrowka, Stuart Wells, Anne-Marie Mastroianni, Jack Richmond, Anna Dickerson, and Ann Kilby. Guests: Sue Larson, President of ROVAC/South Windsor’s ROV; Stephen Watkins, East Hartford; Sue DeCarli, Wethersfield; Camille Mogelnicki of Wethersfield; Mike Wyman, Tolland; and Douglas Lary Election Moderator Windham County;

**Lisbeth opened the meeting at 9:58 a.m.**

**Approve – July 27, 2017 Meeting Minutes**

Lisbeth asked if they were any changes to these meeting minutes. No changes. Dorothy Mrowka made a motion to accept these minutes. Stuart Wells seconded the motion. All attendees accepted these minutes.

**Impact of DMV Changes On Processes Written In Statute**

An open discussion was held on the DMV process. Issue discussed were:

* Typing addresses incorrectly.
* Business Address being used instead of residential
* The group stated that the ROVAC Technology Committee should be involved in the implementation of the KIOSK for the applicant to review their voter information.
* It was suggested that Sue Larson send an email to all ROV with the DMV contact of Tiffany Hardwick and Sharon Geanoracous.
* At our last meeting, it was stated that Peg Reese will be documenting the DMV Meeting. Lisbeth will investigate if there are any minutes documented with the SOTS.

**CVRS Discussion**

* Stuart Wells suggested using the Town Name rather than User Name on the Change Detail Report especially in the Removal Section.
* The team recommended put the Print Screen Facility which is available from Southington on the ROVAC web site.
* It would be helpful if we could see the voter drive license information. Also, could Freedom of Information would not allow a person to access “date of birth” and “driver license information”.
* Steve Watkins suggested add an additional entry for NVRA – Online Registration.
* It was discussed that we need to find out from SOTS the status on:
  + When printing the registration card from the online facilities, can the system remove the top part from printing.
  + Having the capability of having all generated report converted to a delimiter file.
  + Poll Worker Module
  + Batch Processing for Canvass

**Stress Test – Schedule**

It was agreed that the testing will be held on October 31st. Ann Kilby will contact Ted Bromley and Taffy Womack

**Discussion - Topics For Spring Conference –**

* Best Practices – Duplicate Processes is on the agenda.
* Suggestion – Similar presentation that was held at the Hartford County Meeting by Speaker – Sharon Geanoracous.

**Using 5 by 8 Index Cards**

Stuart Wells recommended that we should ask SOTS to inform our office vendors to supply card stock index cards for ROV to purchase.

**Next Meeting Agenda Items**

* Security Hacking. How will we know it happen?
* Using Bar Codes on Voting List

**2018 Meeting Schedule:**

1/25/2018, 3/29/2018 and 5/31/2018

**Next Meeting:**

Next Meeting is scheduled for November 30, 2017 10: 00 am at Riverfront Community Center, 300 Welles Street, Glastonbury. Please supply your agenda items to Lisbeth Becker by November 15, 2017.

**Meeting adjourned at 11:32 a.m.**

Sincerely,

Lisbeth Becker, Chair

Ann M. Kilby, Secretary