

## ROVAC – New Haven County Meeting Minutes

February 10, 2016

West Haven Town Hall

Guest Speaker ROVAC President, Melissa Russell

Hopes to create an index of all of SOTS directives online

Hopes to get the Audit drawing to occur a week before elections

IVS: 6.7 million bond to replace current system (among other things)

- Replacement hasn't been found, hoping that ROVAC will know what the options are before system replaced

Treasurer's Report: Current balance is \$301.59 - Susan Pappas, Treasurer

Committee Reports:

Conference: Will be April 13, 14, 15 in Cromwell. The 27 towns in NH County are asked to supply a gift certificate or gift from their town. 501 3 C Charitable giving forms will be forwarded to each town in the upcoming weeks - so we can complete a basket for ROVAC conference in April. Tim will be sending the email.

Legislative: Continuing Education -10 hours of training, ROVAC education programs must continue to count, and we need to be a part of the development of SOTS hours of training

Guest Speaker, Ryan Butanowicz, LHS Associates

Replacing back up batteries: Company; APC - call Ryan with questions

Batteries and Bulbs stores - in Hamden, Manchester and Orange

If you replace the inside batteries of old shell, you can get them at the above store.

After charging tabulators, before you test ballots - turn off tabulators, unplug tabulators & then turn on tabulators. If it flashes "insert memory card" alternating with 'power fail' = GOOD to use. If it flashes 'memory, power fail" it means low battery & it did not charge.

Ryan is going to make a "how to clean out the ballot box" video presentation for distribution among the ROV / online

Old Business: UCONN Certification Program

The program is a work in program and committee is aware of many glitches and knows there is frustration with class cancellations. Hopefully there will be another instructor hired to help the one professor.

New Business:

ROVAC Day at the Capitol is March 30<sup>th</sup>.

SOTS Technology updates: Poll books - there are no certified vendors. Towns urged not to move forward or purchase as SOTS has to approve any machines

DOJ investigation into IVS - let Town Attorney handle the process

Look into your town's ADA compliance certification - your town may employ an ADA certification officer - you can call OPA to have them come to the town and check for compliance. Look for paperwork that says OPA approved/ ADA compliant. Be proactive about compliance. OPA website has a checklist about accessibility requirements.

March 15, 2016 9:30 NH County Town Clerk and ROV joint meeting at Wallingford Town Hall - End of Night Reporting - please attend if possible, contact Tim by 2-29.

May or June 2016 NH COUNTY ROVAC meeting discussed - need a host - contact Tim.

Adjourned: 12:20 pm

Respectfully submitted, Patty Jackson-Marshall, Secretary