

## ROVAC TECHNOLOGY COMMITTEE DECEMBER 1 2016 MEETING

Attendees: Lisbeth Becker, Lisa Santangelo, Dorothy Mrowka, Stuart Wells, Marla Cowden, Lou Battipaglia, Tony Esposito, John Richmond, and Ann Kilby. Guests: Ted Bromley, Lou Button, Heather Augeri, and Shirley Surgeon

### Discussion:

- Lisbeth opened the meeting at 10:03am
- Before starting with agenda Ted briefly talked about the Audit. Suggested we consider recommendation to legislative committee to add to 5% of districts but no more than 2 districts per town or city.
- End of Night Reporting – Ted Bromley stated:
  - Shirley Surgeon and Heather Augeri headed this effort and worked very hard. In most part the ENR worked. Their focus for improvement would be:
    - Training – It was not exactly right – some improvements are required.  
i.e. Submitting data and unknowns.
    - There was a confusion of the following items:
      - Data between voting districts and stats.
      - Saving a voting district information and saving the entire Head Moderator Return
      - Calculating the Unknown - SOTS is planning to automate calculate the unknown when the user press the SAVE button rather than having the moderator press the “unknown calculate” button.
      - Confusion between Military and Overseas Columns. This is just one example. SOTS thinking about relabeling the column titles and providing a help feature where the user clicks on the column title and a help dialog box will open defining the information that is required for this column. Hartford County Town Clerks weighed in extensively on this issue at their meeting a day earlier.
      - Add a “Total Numbers of Active Voter”. It would be a calculated number.
      - Each user (Town Clerk, Registrar, Moderator, and Head Moderator) will have the ability to view and print all grid information including district information from the view screen.
        - SOTS are going to eliminate the ability to submit by district.
- Absentee Ballots - SOTS, Town Clerk and Registrar of Voters need to agree on the following “Rejected Absentee Ballot” situations

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will be handled (This information was also provided by the Hartford County Town Clerk Meeting):

- When a Town Clerk rejects an absentee ballot immediately when the Town Clerk receives this absentee ballot. In this situation, should the rejected absentee ballot be counted as a rejected ballot in the ENR report?
- Whether Abs reject in the counting process should be included in “checked as having voting” numbers.
- Ted Bromley will be meeting with Town Clerks and Registrar of Voters to obtain clarification on the above 2 items.
- Discussed the need to separate ROV best practice situations for EMS from systems issues. The example given a ROV who had listed a single “polling place” in EMS with 2 different ballot styles rather than as two separate districts. Results could not be reported properly in EMS. Best practice is for ROV to set up as separate “district” for each distinct ballot style.
- Stuart Wells offered a suggestion to include all statistics information provided by the tabulator information including “Total Ballots Casts”, Blanks Votes, and Write-In Votes. His suggestion is that you calculate this information where the result is 0. He has offered to meet with SOTS to discuss further his suggestion.
- Tony Esposito asked if we could have help function to know what the purpose of each report.
- Can we have a phony precinct for Election Day Registrations?
- Ted Bromley stated that the SOTS are not sure that they will use EMS for the next year election which is a Municipal Election. The set up for the Election Night Reporting was completed by the SOTS. For a Municipal Election, most of work is performed by the Town Clerk. It is an outstanding question.
- Marla Cowden and Lisbeth Becker offered to test the EMS in 2017 for the Municipal Election.
- Suggested that for Municipal Election year, ROV have “sign off” points to review Town Clerk input so that any misunderstandings can be cleared up before Election night input.
- Online Voter Registration, DMV Registration, and CVR
  - Ted Bromley stated:
    - Online voter registration system worked well on Election Day. The Stress Test helped this process. The pipeline between mainframe connections

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- to the server was improved from the 1<sup>st</sup> stress test results. The server processing was only at 10% capacity during these tests.
- For EDR process, Ted wants to talk with Waterbury ROV. They had over 700 applicants appear and they processed them all and only one applicant was turned away because they appeared at 8:05 p m.
  - On the Non-DMV ID section of the Online Voter Registration System – Ted Bromley is pursuing to implement that after 3 weeks when an applicant's registration has not been processed and an email is provided, the system will send an email notification to the applicant stating they need to send their voter registration application to the appropriate ROV office. This would also fall under best practices for Registrars to reach out to those voters themselves.
  - is working on investigating:
    - The problem where a town has a borough and the voter registration application goes to wrong ROV voter registration queue.
    - When SOTS pull the non-DMV voter registrations from the DMV queue, the first step would be to process these registrations against the Post Office Database to ensure that the street information is correct.
  - Committee Suggestions –
    - Online Voter Registration: add a prescreen (Ted suggested typing in the Voter Lookup Search Facility). It is felt that if voters could see how they are registered it would reduce the amount of unneeded processing of changes such as middle initial H. becoming Harry.
    - Keep OLVR open after cutoff with a warning that registration will not be valid unless processed in person at EDR site. Prospective voters could then enter data online and facilitate a faster EDR process and ability to process greater number of ECR voters before 8 p.m. cutoff. Ted noted this would require legislative change and we should take it to our legislative committee.
    - Add a History Report on the non-DMV voter registration application so if the application is merged and the applicant calls the ROV asking the status we can this information to inform the applicant they did not send their voter registration application to the appropriate ROV.
    - Town Clerk is inputting who voted by absentee could we load this information in the "Who Voted" information. So, when we process the

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“Who Voted”, ROV would see these voters have been checked off as voted by absentee. Ted will investigate this suggestion.

- Election History Change Audit Trail: Currently voters’ election histories can be changed under “Maintain Voter History” by anyone with access to the CVRS system without showing on the change report. Audit trail should exist for something as important as a voter’s election history.
- Duplicate Voters in the Voter Registration Database
  - Ted Bromley stated that the Local Duplicate Report feature in the CVRS System. Lisbeth Becker will verify that it is available and it works.
  - Ted Bromley will investigate if Steve Mason can run the Duplicate Voters Report for the entire State right now.
- Official Voter List (OVL) – This list is in order of street, street number and Name
  - We are missing voter on the list. Ted will investigate this information.
  - Sometime the street number is not in the correct order. This problem could be there are spaces in the street number.
  - CVRS Town Clerk module posts voter multiple times on OVL when replacement AB is issued. Ted says they are aware and working to remedy.
- Ted Bromley found the following problems:
  - When the Town Clerk updates their CVRS Absentee Ballot (AB) module that the voter completed an absentee ballot and then the voter registers in another CT town before Election Day. AB module retains the AB ballot record while CVRS and OVL (run after registration in new town) do not show voter, creating an imbalance between OVL & AB Reports. SOTS investigating remedies.
- Next Meeting is scheduled for January 26, 2017 10: am. Riverfront Community Center, 300 Welles Street, Glastonbury. Agenda items to be considered: Poll Books. We asked everyone to provide their agenda items by January 10, 2016.

Sincerely,

Ann M. Kilby  
Secretary