Attendees: Lisbeth Becker, Anna Dickenson, Ann Kilby, Anne-Marie Mastroianni, Stuart Wells, Fred DiCarlo, Lois Timms-Ferrara, Sue Larsen, Tim Becker, Claudia Sweeney, Ann Marum, Dale Winchell, Steve Watkins, Jim Bromer, and Julie Watson Jones. Guests: SOTS Sheena Hodges, CT Best – Rick May, and Election Moderator Windham County-Lary Douglas.

Lisbeth opened the meeting at 10:00 a.m.

**CVRS – RFP Project**

SOTS is in the early stages of this project. Fred DiCarlo, Darrell Burrell and Marla Cowden are participating on this project on behalf of the Registrar of Voters. Tom Miano could not attend this meeting, but he would like to meet with the ROVAC Technology Committee in the near future to discuss this topic.

SOTS will have a Business Analyst on this project.

**CVRS is working very slowly this week**

This slow performance is not just affecting the SOTS, but the DMV, Department of Education and other agencies. The CT Best Organization is working on this problem.

One of the concerns is notify the Registrar of Voters when CVRS has problems in a timelier manner. Fred DeCarlo suggested using the https://www.google.com /appsstatus#hl=end&v=status application.

Lisbeth will send an email to Tom Miano about using this google application or other method to communication CVRS problems to the ROVs.

**Two Factor Authentication & CITRIX, the Virtual Work Station**

Sheena Hodges will be the point of contact of this project. Glastonbury, South Windsor and Middletown are in the pilot right now. South Windsor is not using CITRIX since they have a printer problem.

What is CITRIX? The access to CVRS will changed. The Registrar of Voters’ PC will have an icon on their desktop. This icon will access CVRS as a remote desktop (with a firewall) into the SOTS Server box. In other words, the icon on the ROV’s PC will launch web page that will access SOTS Server to access CVRS System. This environment will still require the ROV router in their office. Another ID and password will be used when the icon is launched. We believe Tom Miano has purchases 1400 licenses.

In another phase of this project, access EMIS will be handled this way.

Within the next month, Sheena will be developing a rollout plan. Training will occur during deployment.

**Poll Books**

If legislation for Early Voting and No Excuse Absentee Balloting is passed, the cities will need a poll book to manage who has voted in these methods. We should ask SOTS what is status of certifying poll books.

**Adjournment:** Meeting adjourned at 11:17 with Ann Marie making the motion and Dale seconded the motion.

Sincerely,

 Ann M. Kilby, Secretary

Attachment