



**ROVAC BOARD MEETING MINUTES
SEPTEMBER 27, 2017
WYNDHAM HOTEL SOUTHBURY**

Members Attending: Sue Larsen, Tim DeCarlo, Fred DeCaro, Bill Giesing, Pete Gostin, Bunny Lescoe, Anne-Marie Mastroianni, Kevin McCauley, Chris Prue & Mike Wyman.

Ex-Officio Member Attending: Melissa Russell

Non-Voting Members Attending: Lisbeth Becker

Meeting was called to order by President Sue Larsen at 4:04 PM

I. Minutes from last Meeting: (August 10, 2017)

Anne-Marie M moved to accept corrected minutes for August 10, 2017/ Mike W seconded.

Minutes approved.

(0) Abstention(s)

II. Treasurer's Report:

Pete G reported that the ROVAC checkbook as of September 7, 2017 had a starting balance of \$64,600.53 and with income of \$16,465.00 and expenses of \$1,603.62, left us a current balance of \$79,461.91.

Total outstanding checks: \$0

Judi Beaudreau Fund (Savings) balance: \$846.19

Conference Checking Account: Starting Balance of \$1,726.11 with Balance Transfers of \$1,500.00 and expenses of \$862.58, left a balance of \$2,423.70.

Discussion ensued on merits of using Quick Books and/or CPA to do our Audit/Books.

Lisbeth B will look into costs of Quick Books.

III. County Reports:

- **Fairfield:** Fred D reported no meetings took place and that the next will be scheduled for December and will be a sharing session with other Counties invited.

- **Hartford:** Sue L shared information about the September meeting where the DMV and Governor's representative were guest speakers and showed a Power Point presentation. Very informative and answered many questions. Best Practices should be followed to process questionable affiliation changes.
- **Litchfield:** No Report
- **Middlesex:** No Report
- **New Haven:** No Report
- **New London:** Bill G reported having a meeting in August and next scheduled for October 19th and Sue L is invited so that she can be introduced as New ROVAC President.
- **Tolland:** Mike W reported another pot luck supper meeting was held September 6th and Sue L and Shirley Surgeon were in attendance and went through EMS program at length, clarifying many questions. Discussion was had concerning consequence of Mansfield Registrars from being fined \$200 each for not providing adequate number of voting privacy booths at their polls. 6 meetings a year are normally scheduled and will cancel if needed, as was the October 4th meeting, so next will be December 6th and it will be a pot luck supper meeting.
- **Windham:** Bunny L reported always having pot luck dinner meetings, as well and the next meeting is scheduled for October 5th and will discuss best practices, Conference, EMS and anything else that needs discussion about the upcoming election.

IV. Committee Reports:

- **Conference:** Chris P reported there were four requests for refund consideration from Conference reservations:
 1. Alice Kelly (Cromwell Registrar) – Qualifying Excuse
Fred D Motioned to reimburse fees / Kevin M Seconded
Motion Passed.
 2. Carolyn Hopkins (Pomfret Deputy) – Qualifying Excuse
Anne-Marie M Motioned to reimburse fees / Tim D Seconded
Motion Passed.
 3. Wendy O'Connor (Scotland Registrar) – Qualifying Excuse
Bill G Motioned to reimburse fees / Anne-Marie M Seconded
Motion Passed.
 4. Dana McFee (Uncasville) – Non-Specific Conflicting Obligation
Fred D Motioned to issue credit of \$150 (One-Day Fall Conference Cost) for the Spring 2018 Conference / Bill G Seconded
Motion Passed.

Chris visited the Danbury Crowne Plaza Hotel, as they have been pressing for re-consideration of future conference location. Chris will be staying overnight a couple days for a wedding he's attending next month and will share his evaluation with us. They're working out a proposal for

us to review. Chris has also been in contact with the CT Convention Center in Hartford & Marriott Hotel based on requests of many Registrars and they are trying to coordinate a meeting within the next couple weeks. Some logistical concerns, but will try to iron those out. Consideration for Foxwoods Casino is very difficult with required minimum overnight stays and some other logistical issues. If progress is made out of the meeting with the Convention Center, it would be brought to the Board for a Spring 2019 consideration and either Southbury or Danbury for the Fall of 2018.

Reservations for Conference: 326 for Thursday and 337 for Friday.

Sue received an email asking for consideration of teleconferencing our conferences for those unable to attend in person. Discussion ensued. Consensus is that it is too difficult for many reasons. The same consensus resulted from discussion of another question of allowing someone to attend only one class.

- **Education:** Sue L reported for Melissa R that she previewed class presentations and this looks to be quite a good conference with very capable presenters.
- **Technology:** Lisbeth reported submitting July meeting minutes and next meeting scheduled for Thursday, October 5th at 10 AM, two days' post "Stress Test".
- **Handbook:** No Report
- **Legislative:** Tim D reported the surveys are printed and ready for handing out to Registrars at first day of this conference. Bunny L asked that results of surveys be sent to all registrars and Tim assured that all County Chairs will receive the results for dispersing to all members of their respective county.
- **Ways & Means:** Sue L reported for Lou D that there are 3 baskets to raffle off on Friday and a 50/50 for each day.

V. Old Business:

- **Spanish Newspapers' Press Releases:** Sue discussed her research on the proposal that ROVAC provide for and incur the cost of submitting notices in the Spanish Speaking papers for the 9 towns that are mandated to do so. Tim D feels strongly that the individual towns are quite comfortable and capable of doing on their own. Discussion ensued.
Pete G Motioned to table until next election / Bill G seconded.
Motion Passed.
- **White Pages Premium:** From the request of Darlene Burrell to research the possible use of this service, Sue reported that the way this service is structured, they cannot handle our 369 towns.

VI. New Business: NONE

VII. Adjourn:

Motion to adjourn made by Pete G and seconded by Chris P at 5:17 PM.
Motion Approved.

Respectfully Submitted,

Kevin McCauley
Secretary