



**ROVAC BOARD MEETING MINUTES**  
**September 11, 2019**  
**CROMWELL TOWN HALL**

**Members Attending:** Sue Larsen (S. Windsor), Chris Prue (Vernon), Lisbeth Becker (Glastonbury), Lauren Olson (Ashford), Bonnie Anderson (Cromwell), Tim Beeble (Bethel) Bunny Lescoe (Willimantic), Anne-Marie Mastroianni (Bethlehem), Dianne Slopak (Norwich), Mike Wyman (Tolland), Annalisa Stravato (Wilton)

**Ex-Officio Member Attending:** Melissa Russell (Bethlehem)

**Non-Voting Board Members Attending:** Peter Gostin (New Britain)

**Guests:** None

Meeting was called to order by President Sue Larsen at 4:03 PM

**I. Minutes from last Meeting:** Motion to accept the minutes of 8/8/2019 was made by A. Stravato and seconded by Chris Prue. Motion passed. B. Anderson abstained.

**II. Treasurer's Report:**

The Treasurer's Report was submitted by L. Becker is as follows:

The balance as of July 31 was \$62,258.96. With a cash flow of @28,455.40 and cash outflow of \$2,844.33, the balance as of August 30, 2019 is \$25,611.07.

Cash collected: 8/1/2019-8/31/19

- Dues by check- \$10,130.00
- ACH (Wilton unallocated)- \$245.00
- ACH- Braintree- \$141.71

Conference by check

- (Registrars)- \$15,835.00
- Vendors- \$600.00
- Sponsorships- \$500.00

Conference by ACH

- Registrars- \$515.79
- Vendors- \$519.70

Bill Payments- 7 payments totaling \$2,844.33

### III. County Reports:

- **Fairfield:** Next meeting will be held on 10/8 in Wilton
- **Hartford:** Next meeting will be held on 10/24
- **Litchfield:** No Report
- **Middlesex:** Next meeting will be 10/1
- **New Haven:** No Report
- **New London:** Patti LaShane, our lobbyist, came to share about what they do for ROVAC. The next meeting is 9/19. Ryan from LHS will be the guest.
- **Tolland:** The next meeting will be 10/2 at 10am. They will be discussing security issues.
- **Windham:** The next meeting will be held in Chaplin on 10/26.

### IV. Committee Reports:

- **Conference** – On Rovac day there will be 3 classes in the morning. The classes are all held in the same room. The classes will run through the process of running an election. THE first class is election prep, then after the election, including a recanvass, followed by “here comes the primary, and canvass.
- **Education** – The education committee worked hard preparing for the conference. They have prepared good classes for the conference.
- **Technology** – Meeting will be on September 26, 2019
- **Handbook** – On hold until SOTS approves the poll worker training handbook.
- **Legislative** - The committee met with Ryan, our lobbyist, to prepare the questionnaire to hand out to Registrars at our conference .
- **Ways & Means** – There will be 3 raffle baskets and a 50/50 raffle.
- **By-Laws** – No Report

### V. Old Business: None

**VI. New Business:**

Lisbeth Becker proposes that ROVAC hire an outside tax preparer to do the tax returns for ROVAC, a 501C3. She does not want to have to prepare the returns herself, although she did note that previous treasurers had done so. She will look into some tax preparers and provide the information as to cost to ROVAC if they approve. A motion by C. Prue and seconded by D. Slopak to look into hiring a tax preparer passed unanimously.

**VII. Adjourn:**

Motion to adjourn made by D. Slopak, and seconded by Chris Prue at 5:15PM.

Respectfully Submitted,

Lauren L. Olson  
Registrar of Voters  
Town of Ashford  
ROVAC Secretary