



**ROVAC BOARD MEETING MINUTES  
MAY 12, 2016  
NEWINGTON TOWN HALL**

**Members Attending:** Melissa Russell, Darlene Burrell, Tim DeCarlo, Lou Dicilio, Pete Gostin, Sue Larsen, Anne-Marie Mastroianni, Kevin McCauley, Chris Prue

**Ex-Officio Member Attending:** Tony Esposito

**Non-Members Attending:** None

Meeting was called to order by President Melissa Russell at 10:00 AM

I. **Minutes from last meeting:** (April 12, 2016)

Anne-Marie M. moved to accept / Pete G. seconded.  
Minutes approved.

II. **Treasurer's Report:**

Pete Gostin reported that checkbook had a starting balance of \$79,106.50 and with income of \$15,115.00 and expenses of \$48,116.20, left us a current balance of \$46,105.30.

Total Outstanding Checks: \$350.00

Judi Beaudreau Fund (Savings) balance: \$845.59.

Expenses breakdown discussed and clarified.

Correspondence – (1) IRS waived penalty of late filing after receiving letter of explanation from Pete G. (2) Email printout from S & L confirming credit of \$952.50. (3) Thank you card from Ron, Ben & Em Constant.

All items placed on file with ROVAC Secretary.

Sue L motioned to move \$6,000.00 from checking account to another CD, which will give us one year's worth of reserve for emergency operating expenses, if something were to happen (since our reserves are strong enough to cover). Seconded by Peter G.

Motion passed.

**Note: See attached May 12, 2016 Financial Report**

III. **County Reports:**

- **Fairfield:** No Report

- **Hartford:** Darlene B. reported no meeting, but has a guest speaker, Election Monitor Carole Mulready, scheduled for June 14<sup>th</sup> meeting.
- **Litchfield:** Anne-Marie M. reported that meeting held in Norfolk on May 6<sup>th</sup> to elect County officers. 15 attended and Anne-Marie remains as County Chair and will be finishing committee assignments soon. June meeting is likely to be scheduled.
- **Middlesex:** No Report
- **New Haven:** Tim D reported no meeting, but will schedule May meeting to elect officers.
- **New London:** No Report
- **Tolland:** No Report
- **Windham:** No Report

#### IV. Committee Reports:

- **Conference:** Chris Prue thanked Board for their participation and support. Overall successful conference.  
Andover refund request for medical reasons meets criteria and Board approved.
- **Education:** Melissa R asked about feedback pros and cons. Discussion ensued.
- **Technology:** No Report
- **Handbook:** Darlene B. offered there will not be any changes until they receive legislative changes to update.
- **Legislative:** Sue Larsen reported no meeting held, but discussed bills being tracked by ROVAC and shared handout with Board.  
251 - An Act Concerning Reporting of Municipal Election Results – Passed  
252 - An Act Concerning Post-Election Audit Integrity and Efficiency - Passed  
254 - An Act Concerning Saturday Registrars of Voters Sessions – Passed  
5393 - An Act Concerning Election Administration – Passed  
250 - An Act Concerning Hours of Election Day Registration – Dead  
253 - An Act Concerning Polling Places for Primaries – Dead  
255 – An Act Concerning the Applicability and Provision of Training for Registrars – Dead  
5386 - An Act Concerning Votes for Cross Endorsed Candidates – Dead  
5392 - An Act Concerning Training by the SOTS Regarding Motor Vehicles Licenses – Dead  
5514 – An Act Concerning the DMV and Automated Voter Registration - Dead  
5611 - An Act Concerning the Holding of Public Hearings Prior to the Determination of Polling Places by Municipal Legislative Bodies – Dead  
Discussion ensued.

- **Ways & Means:** Lou D. discussed handout he shared with Board. Budget at conference for overall profit was \$1250 and was surpassed with \$1700. Discussion ensued. Request that all winners be listed and made available, as many members would like to know. Educate our members that purchase of raffle tickets are tax deductible.

#### **V. Old Business:**

A. Primary Wrap-up / EMS – Overall positive feedback. Improvements needed as EMS evolves. Request of Legislative Committee to consider initiating statewide school closures on any election or primary day. Discussion ensued. Tim D. requested that Melissa R. send a letter requesting a statewide test / mock election in order for all municipalities to submit and get return results from SOTS to see if any issues or corrections in process need to be addressed per town. Request of SOTS will be made.

B. Website – Melissa R. asked for discussion and feedback on website now being live. Darlene B. added that Certified Moderator training schedule will be added to site and that she would coordinate with Aaron N. on keeping updated. Thanks to Tim D., Sue L. & Anne-Marie M. for getting up and running. Tim D. reported committee and county chairs should have heard from Aaron N. about placing their respective pages on the site, i.e.) minutes, agendas, schedules, direct links to individual websites, etc. There will still be access to old website via link from new site for archival information. Secretary's master contact list has been sent to post on website, as well. Aaron N. will most likely remove old list and just utilize the new format. Secretary will update as needed in coordinating with Aaron N. PDF files will be the format of choice to post.

#### **VI. New Business:**

A. Old Newsletters Project – Melissa M. is looking to archive the old SOTS newsletters (and any new that come forward) to the new website. Very good pertinent information/resource to browse, especially the FAQ's that are still valid. Label them under Archived Newsletters for access on the site. Consensus from Board that this be coordinated.

B. Curbside Voting – Darlene B. inquired if instituting a standardized process throughout State is needed. Discussion ensued. Consensus that criteria in place is sufficient.

C. Resignation – Tim D. reported that Republican Registrar Kathy Vander Eyk from Prospect has resigned.

VII. **Adjourn:**

Motion to adjourn made by Pete G. and seconded by Anne-Marie M. at 11:21 AM.

Motion Approved.

Respectfully Submitted,

Kevin McCauley  
Secretary