



**ROVAC BOARD MEETING MINUTES
MAY 11, 2017
NEWINGTON TOWN HALL**

Members Attending: Melissa Russell, Lisbeth Becker, Darlene Burrell, Karen Cheney, Lou DeCilio, Pete Gostin, Sue Larsen, Bunny Lescoe, Anne-Marie Mastroianni, Kevin McCauley, Chris Prue & Mike Wyman.

Ex-Officio Member Attending: Tony Esposito

Non-Members Attending: Linda Cultrera

Meeting was called to order by President Melissa Russell at 10:00 AM

I. Minutes from last meeting: (April 18, 2017)

Pete G moved to accept with Corrections / Mike W seconded.
Minutes approved.
(1) Abstention – Bunny L

II. Treasurer's Report:

Pete G reported that the ROVAC checkbook as of May 11, 2017 had a starting balance of \$92,611.5 and with income of \$43,192.00 and expenses of \$71,257.07, left us a current balance of \$64,546.43

Total outstanding checks: \$5,140.30 (Audio Equipment from Spring Conference)

Judi Beaudreau Fund (Savings) balance: \$846.04

Conference Checking Account: Starting Balance of \$3,289.54 with income of \$520.58 and expenses of \$1,701.60, left a balance of \$2,108.52.

Conference Summaries (To Date):

Fall 2016 Net Profit / (Loss) - \$7,636.23

Spring 2017 Net Profit / (Loss) - \$1,032.22

Total FY 2016-2017 Net Profit / (Loss) - \$8,668.45

III. County Reports:

- **Fairfield:** No Report

- **Hartford:** No Report
- **Litchfield:** No Report
- **Middlesex:** No Report
- **New Haven:** No Report
- **New London:** No Report
- **Tolland:** No Report
- **Windham:** Bunny L reported meeting held on March 9th. Members of the department at UCONN held demonstration of Audit process. Discussed certification and had general discussion on concerns. Committee members also chosen.

IV. Committee Reports:

- **Conference:** Chris P reported 379 unique members attended throughout the 3 days of conference. Post mortem, Marriott GM promise of 3% refund of total conference fee as a sign of good gesture/professional courtesy has yet to be realized. GM doesn't show enthusiasm in our returning for future conferences. Having to pay "Up Front" didn't really work to our advantage either. Marriott direct contact rep assigned to us is still optimistic for better communication and possible future use by ROVAC. Meeting with Cromwell next week to assess and consider for spring 2018. The 2017 fall conference is locked in for September 28 & 29 in Southbury. Some nice renovations have been completed. Information for the fall conference is already on the Registration site. Hotel cutoff is August 28 and conference registration cutoff is September 19. Accommodations will be \$98/night.
- **Education:** No Report
- **Technology:** Lisbeth B reported that a meeting is scheduled for May 25 with Ted Bromley. Will be focusing strictly on issues regarding DMV and what they'd like to see with them in anticipation of a future meeting. Mike W shared that Tom Janik from Southington has developed a system for printing registration cards on 5X8 index card stock. Tolland is now using it and it works like a charm. Mike will post to website under Technology so we can all see how and if this works for us.
- **Handbook:** Darlene B reported that because of her misunderstanding with regard to the AVS use, incorrect information was shared. She has since been given clarity and has corrected the misinformation with the fact that AVS is not statutorily required for use at referendums. No other changes will be made to handbook at this time unless there are any legislative or members' issues that may come up.

- **Legislative:** Sue L reiterated the success of the April ROVAC Day at the Capitol. Committee has been meeting with Rep. Matt Lesser and Rep. Fox on Lesser’s Bill 6423. This deals with EDR end of night closing past 8pm for anyone in line at the close of polls and being allowed to finish registration and vote. Work in progress and compromise is favorable to modify language of bill by establishing “Certification of Staffing Levels” in reporting to SOTS for the EDR sites only. Discussion ensued.
Also to note, pieces of our bill that did not come out of GAE may attach to other bills and committee will stay on top of any developments.
- **Ways & Means:** Lou D reported we had a very successful spring conference with net revenue of \$2,452.00 with \$0 expenses. \$650.00 of that was from the 50/50 and \$1,802.00 from the county baskets.

VI. Old Business:

- **Certification Update:** Anne-Marie M reported 66 registrars graduated. New instructor Richard Roberts starts on May 15th. More final exam dates scheduled for June and July. Four random tests are used. Discussion ensued.

V. New Business:

- **Conference Hospitality Policy:** Melissa R discussed issues with handling unruly or disorderly members who have had too much to drink and may become a liability. This is a recurring issue with a couple of attendees. Chris P informed us of the “TiPS Certification” program that trains via online or classroom on how to handle these situations and is recognized by our insurance which may give a discount. Discussion ensued.
Peter G motioned and Anne-Marie M seconded to pay for the TiPS Certification for 3 individuals at a total cost of \$120. No further discussion.
Motion passed unanimously.
- **Any Other Business to come before the Board:**
 - Procedural Issue on Town Meeting Election** – Karen C explained that a town legislator is trying to interpret the election rules of nominating and electing regional BOE members that benefits his agenda and may contradict election law. Discussion ensued.
Consensus that it is the town legislative body that ultimately decides how to conduct the election at a town meeting.
 - Stolen Electors** – Darlene B asked if anything has been determined or any technical fixes been put in place regarding electors being lost or stolen by other towns mistakenly taking them. Answer is no, other than making registrars more aware of best practices.

VII. Adjourn:

Motion to adjourn made by Anne-Marie M and seconded by Mike W at 11:20 AM.
Motion Approved.

Respectfully Submitted,

Kevin McCauley
Secretary