



**ROVAC BOARD MEETING MINUTES  
MAY 10, 2018  
NEWINGTON TOWN HALL**

**Members Attending:** Sue Larsen, Bonnie Anderson, Darlene Burrell, Tim DeCarlo, Peter Gostin, Bunny Lescoe, Anne-Marie Mastroianni, Kevin McCauley & Mike Wyman.

**Ex-Officio Member Attending:** None

**Non-Voting Members Attending:** Linda Cultrera (Host) & Lisbeth Becker (Technology)

**Guests:** None

Meeting was called to order by President Sue Larsen at 10:07 AM

**I. Minutes from last Meeting:** (April 24, 2018)

Mike W moved to accept minutes as amended for April 24, 2018 / Peter G seconded.  
Minutes approved.  
(1) Abstention(s): Bonnie A

**II. Treasurer's Report:**

Peter G emailed the Board financial reports that reflect the ROVAC checkbook as of April 1, 2018 had a starting balance of \$98,339.50 and with income of \$31,775.00 and expenses of \$68,193.10, left us a current balance of \$61,921.40.

Total outstanding checks: \$63,932.94

Check #829 - \$63,932.94 (Red Lion Hotels Cromwell – Spring Conference)

Standing Balance: \$125,854.34.

Judi Beaudreau Scholarship Fund balance: \$846.53.

Ways & Means profits will begin contributing to this fund beginning at the fall 2018 conference.

Ways & Means profit for the spring conference was \$2,011.00

Conference Checking Account: Starting Balance of \$1,984.13, with balance income / transfers of \$750.00 and expenses of \$1,229.79, left a balance of \$1,504.34.

Fall conference 2017 is now paid up in full. New invoice for \$1,268.75 from Sullivan & LeShane received and will reflect in next month's report.

Report placed on file for auditors.

### III. County Reports:

- **Fairfield:** No Report
- **Hartford:** No Report
- **Litchfield:** No Report
- **Middlesex:** No Report
- **New Haven:** No Report
- **New London:** No Report
- **Tolland:** No Report
- **Windham:** No Report

### IV. Committee Reports:

- **Conference:** Mike W reported that Chris P is recovering well. Expect to have report at next board meeting.
- **Education:** Darlene B shared that there were requests that, prior to future conferences, Power Point files be provided to those attending, so that they would have the option of printing their own hard copy or not. This will be forwarded to the Education Committee for consideration.
- **Technology:** Lisbeth B reported that the committee has not met since conference. A letter was sent to Deputy SOTS Scott Bates about improving communications and to Peggy Reeves concerning EMIS. We hope to see some work done for next year so that EMS reflects more closely with what's on the tape. Discussion ensued on cyber-security activities within the state. Use of poll books is also included in the cyber-security concerns when used for uploading who voted into CVRS. There will be another meeting next week to further discuss cyber-security. Stuart Wells (Norwalk) distributed a tabulator manual (Tab Book) he drafted to the Technology Committee and it is quite thorough in the extensive explanations of use. Side by side comparison to our current version is impressive. He is asking for recommendations for improvement and would like to see it used for training purposes. SOTS will be given a courtesy notification of its creation. If no issues with SOTS, will be distributed to membership. Discussion on where \$5 million awarded to state should be prioritized in technology upgrades/enhancements was discussed.

- **Handbook:** Darlene B thanked those responsible for the recognition given at the conference for the great diligent work by the committee members. It was truly unexpected, but very appreciated.
- **Legislative:** Tim D reported that last night was the deadline for the legislative session at midnight. Much did not pass, but (2) of the GAE bills that we supported did pass both chambers and is awaiting Governor's signature; the EDR location indecisions being decided by Town Clerk & central counting being the automatic trigger when both registrars cannot agree on location. EDR for primaries, EDR past 8pm, pop-up polling locations, the bathroom bill and early voting were among the many that did not make it out of both chambers and are dead for this year.
- **Ways & Means:** No Report

#### V. Old Business:

**Judy Beaudreau Scholarship Wrap Up** – Sue L asked how we would like to distribute the scholarship awards. Discussion ensued.

Checks will be mailed with a cover letter from ROVAC to respective Registrars in order to distribute to the recipients as they deem appropriate.

#### VI. New Business:

**SOTS Website Listing of Certified Moderators** – Darlene B shared that the website list of new and re-certified moderators is not accurate and is trying to have SOTS correct, update and properly record in the future, so that all those certified are accurately represented. It's a good idea for registrars to follow up after their people pass their class to be sure they are listed properly. With the Monitors working with ROVAC, we will have the class schedule and certified moderators posted to our website.

#### VII. Adjourn:

Motion to adjourn made by Tim D and seconded by Bunny L at 11:09 AM.

Motion Approved.

Respectfully Submitted,

Kevin McCauley  
Secretary