



**ROVAC BOARD MEETING MINUTES
JULY 14, 2016
NEWINGTON TOWN HALL**

Members Attending: Melissa Russell, Karen Cheney, Tim DeCarlo, Lou Dicilio, Pete Gostin, Sue Larsen, Bunny Lescoe, Anne-Marie Mastroianni, Kevin McCauley, Chris Prue

Ex-Officio Member Attending: None

Non-Members Attending: Linda Cultrera, Kyle Adams (Durham Intern), Ryan Amelio (Greenwich Intern)

Meeting was called to order by President Melissa Russell at 10:00 AM

I. **Minutes from last meeting:** (June 9, 2016)

Pete Gostin moved to accept / Sue Larsen seconded.
Minutes approved / (1) Abstention: Kevin McCauley

II. **Treasurer's Report:**

Pete Gostin reported that checkbook had a starting balance of \$61,340.55 and with income of \$2,395.00 and expenses of \$7,517.37, left us a current balance of \$56,218.18.

Total Outstanding Checks: \$0

Judi Beaudreau Fund (Savings) balance: \$845.69.

Expenses breakdown discussed and clarified.

Report for Fiscal Year 2015-2016 – Income: \$131,001.00 / Expenses: \$115,048.42.

Total Cash in Bank: \$81,705.40.

Reconciliation of Bank Statements for the year was dispersed and discussed.

Note: See attached July 14, 2016 Financial Report

III. **County Reports:**

- **Fairfield:** Fred D reported officers appointed at last meeting. In attendance was Danbury registrars, Sen. Michael McLachlan & Danbury Mayor Mark Boughton. Monitor Galen Wright Wells also attended. Discussed desire for contract extension of Karen Fassuliotis into summer months to teach module #7.

- **Hartford:** No Report
- **Litchfield:** No Report
- **Middlesex:** Karen C reported meeting scheduled for July 19, 2016. Met with COG Monitor Carol Conklin, former Democratic registrar in Old Saybrook and will be in attendance. Newbie conference planned for county. Ted Bromley will speak, as well.
- **New Haven:** Tim D reported a meeting was held and reappointed all assignments, except for Legislative, which will be filled soon.
- **New London:** No Report
- **Tolland: No Report**
- **Windham:** Bunny L reported meeting in June. Transition as new county chair completed for July effective date and will select appointees very soon. September meeting is scheduled.

IV. Committee Reports:

- **Conference:** Chris P reported meeting with new representatives at the first and only Connecticut Windham Plaza (formerly Southbury Crowne Plaza) and discussed upgrades being worked on now and expectation that we will not be inconvenienced by any work being done. Same spaces as last year, \$89/night. Registration is scheduled to go live August 1st.
Chris handed out spec sheets and price quote on purchasing (1) new HDMI projector w/ (2) speakers and a hard case to house and protect, along with (5) of our own new wireless laser barcode scanners (with memory) and a hard case to house and protect all 5 scanners. Total cost for projector, scanners and cases is \$1,486.81.
Discussion ensued.
Motion made by Lou D and seconded by Sue L to purchase items. Motion passed.
- **Education:** Melissa R reported that next meeting scheduled July 21st. Will hammer out program for conference and will consider suggestions from membership.
- **Technology:** No Report
- **Handbook:** No Report
- **Legislative:** Sue L reported that a meeting is scheduled in August and will create surveys for conference.

- **Ways & Means:** Lou D reported meeting will be scheduled soon to organize a plan for fall conference. Raffle and 50/50 will be considered, along with logistical needs at conference.

V. Old Business:

A. Certification Committee Update – Anne-Marie M reported that an RFP is going out and we should know soon about additional instructors being contracted. Contract for Karen Fassuliotis extended through December 2016, but hope to have additional instructors on board to enhance available class dates. Discussion ensued on CITI notices & when class information is removed from site. Module #8 is still being formulated. Anne-Marie M will be sending Board the total registrar participation numbers.

VI. New Business:

A. June 29th Meeting With SOTS – Melissa R reported that SOTS called for a meeting and herself, Tim D and Chris P attended. SOTS discussed the desire to rejoin our conferences and our delegation concurred that it was a positive move in the right direction. New Accessible Voting System was also mentioned. Discussion ensued on possible use of new AVS machines for General Election in November. Requested a viewing and demo be offered in the near future.

B. Judicial Request for Registrars' List – Sue L reported that Shari DeLuca (sp?) of the Judicial Dept., who handles jury duty assignments, has requested a list of our registrars for the purpose of identifying those registrars called for jury duty during election times and pull them off the judicial list. She's attempting to establish this process so that registrars will not be assigned during these election seasons and our master contact list would aide in accomplishing that task. Consensus of Board to release a modified copy of the list to Sue L, so she can forward to Shari DeLuca. The modified list will not include emails or personal phone numbers.

C. Presidential Election Newbie Class – Karen C would like to offer 2-3 hour class for her county and will report back to Education Committee of possible enhancements for fall conference. Melissa R recommended that county chairs urge their members to sign up early for the fall conference class since it will fill up quickly as space is limited. Limited to registrars only. It will focus on the Presidential Election. Anne-Marie M will be teaching, as well as Karen Doyle-Lyons.

VII. **Adjourn:**

Motion to adjourn made by Tim D and seconded by Anne-Marie M at 11:10 AM.

Motion Approved.

Respectfully Submitted,

Kevin McCauley
Secretary