



**ROVAC BOARD MEETING MINUTES
JULY 13, 2017
NEWINGTON TOWN HALL**

Members Attending: Sue Larsen, Karen Cheney, Tim DeCarlo, Fred DeCaro, Bunny Lescoe, Anne-Marie Mastroianni, Chris Prue & Mike Wyman.

Ex-Officio Member Attending: Melissa Russell

Non-Members Attending: None

Meeting was called to order by President Sue Larsen at 10:01 AM

I. Minutes from last meeting: (June 15, 2017)

Minutes approved.

II. Treasurer's Report:

Pete G was unable to attend and submitted a year-end report with several pages of information. The report will be emailed after the meeting.

The ROVAC checkbook as of June 1, 2017 had a starting balance of \$70,141.43 and with income of \$3,182.00 and expenses of \$3,870.00, left us a current balance of \$69,453.43

Total outstanding checks: \$0.00

Judi Beaudreau Fund (Savings) balance: \$846.12

Conference Checking Account: Starting Balance of \$1,961.41 with income of \$0 and expenses of \$403.43, left a balance of \$1,557.98.

III. County Reports:

- **Fairfield:** Fred D will be emailing everyone about committee membership.
- **Hartford:** No Report

- **Litchfield:** Anne-Marie M reported meeting is in September, but the committee members will probably remain the same.
- **Middlesex:** Karen C reported meeting is next Tuesday at the Old Saybrook Pavillion. Membership on committees is very difficult in their county. Ted Bromley will be their guest speaker.
- **New Haven:** No Report
- **New London:** No Report
- **Tolland:** Mike W reported meeting is in September.
- **Windham:** Bunny L reported meeting held in June and had a very lively meeting. Committees were put together and discussed moderator certification.

IV. Committee Reports:

- **Conference:** Chris P reported that 16 have already signed up for conference. We will be in Cromwell for the spring conference and the deposit has already been submitted. Chris P has completed the TiP Certification Program.
- **Education:** No Report
- **Technology:** No Report
- **Handbook:** No Report
- **Legislative:** No Report
- **Ways & Means:** No Report

V. Old Business:

- A. Strategic Planning:** Reported a few items being considered: White Pages Premium, Spanish Legal ads, poll worker worksheet & shared calendar to be put on the website.
- B. Certification Update (July 1 has passed):** Anne-Marie M reported that the next meeting will discuss making new certification deadline. Fred D and Karen C have issues with Section 8 and how often it is offered. Why does it have to be the last class?

VI. New Business:

- A. Proposal on Equipment by Chris Prue:** Chris discussed the new equipment he would like approved. We will still rent the screens. (6) Laptops at \$300 each, (3) microphones & speakers at \$215 each. Fred D thought that Pyle was a good brand. Karen C expressed concern on purchasing the laptops. We need to look at insurance now since we will be storing a lot of new equipment. Peter G will need to investigate insurance policies and cost. Anne-Marie M moved to have Chris P purchase the equipment and Bunny L seconded. Motion passed unanimously.
- B. Committee with DMV and Malloy's Representatives:** There was a meeting with DMV. There was a discussion on the zip codes with Stonington as an example of the issues we face. Apartment numbers were another major topic. Karen thought a lot of the data input should be regionalized.
- C. Any Other Business to be brought forward:** Tim reported on the EMS system being available for the municipal election. Call Shirley if any town is interested.

VII. Adjourn:

Motion to adjourn made by Tim D and seconded by Anne-Marie M at 11:45 AM
Motion Approved.

Respectfully Submitted,

Sue Larsen, ROVAC President

By:

Kevin McCauley

Secretary