



**ROVAC BOARD MEETING MINUTES
JANUARY 25, 2017
Hanq's - 131 Water Street - Torrington**

Members Attending: Melissa Russell, Lisbeth Becker, Darlene Burrell, Tim DeCarlo, Fred DeCaro, Lou Dicio, Pete Gostin, Sue Larsen, Anne-Marie Mastroianni, Chris Prue, Kevin McCauley & Mike Wyman.

Ex-Officio Member Attending: None

Non-Members Attending: None

Meeting was called to order by President Melissa Russell at 4:46 PM

I. Minutes from last meeting: (November 10, 2016)

Anne-Marie M moved to accept / Sue L seconded.
Minutes approved.

II. Treasurer's Report:

Pete G reported that the checkbook as of January 25, 2017 had a starting balance of \$73,176.17 and with income of \$3,235 and expenses of \$209.55, left us a current balance of \$76,201.62.

Total outstanding checks: \$0

Judi Beaudreau Fund (Savings) balance: \$845.90

Expenses breakdown discussed and clarified.

Outstanding Checks/Charges: \$0

CD report was discussed, copy filed with Secretary.

IRS Filing discussed, copy filed with Secretary.

Non-payments of conference dues discussed.

Discussed budget status and we are in good shape overall, but ROVAC Membership Dues are lagging. Melissa will send notice to members via constant contact to help generate some action on remittances.

Discussion ensued on Conference expenses and how best to coordinate purchases and payments. Anne-Marie M motioned for a separate savings account with a debit card to be opened exclusively to pay for Conference expenses. Sue L seconded.

Motion Approved.

III. County Reports:

- **Fairfield:** Fred D reported meeting scheduled for February 2, 2017 hosted by the 2 new registrars in Monroe.
- **Hartford:** Darlene B reported having meeting earlier in January with Lou Button as guest speaker. Q & A session went well.
- **Litchfield:** No Report
- **Middlesex:** No Report
- **New Haven:** No Report
- **New London:** No Report
- **Tolland:** Mike W reported having pot luck dinner meeting in December. Sue Larsen was guest speaker to discuss legislative issues. February 1 meeting scheduled. 4 new registrars. Andover still trying to fill Democratic registrar position.
- **Windham:** No Report

IV. Committee Reports:

- **Conference:** Chris P asked to consider 3 refunds from Fall Conference. Discussion ensued. All 3 refunds approved for valid reasons. Conference proposal for Wyndham Southbury reviewed. September 28 & 29, 2017 dates for Conference. \$98 charge per room for those wishing to stay. Executive Board approved location and authorized Chris P to sign contract.

Expenditures requested for Conference needs:

Low inventory of 5 & 10-year service pins. Lou D motioned to approve purchasing 50 of each and Kevin M seconded. Motion approved.

2 Projectors, 2 projector cases, 2 replacement carts and gift for outgoing President & supplies. Lou D motioned to approve purchases of Conference needs and Anne-Marie M seconded. Motion approved.

List filed with Secretary.

2018 Spring Conference discussed. Cromwell Crowne Plaza is now the Radisson Hotel Cromwell and will be considered. They are interested in negotiating a deal with ROVAC to get us back. Mystic Groton will also be considered depending on our experience with the 2017 Spring Conference.

- **Education:** Melissa R spoke on behalf of Committee Chair of frustration that there has been disappointing participation from the committee members. Discussion ensued.

- **Technology:** Lisbeth B reported meeting on December 1st and included Ted Bromley & Lou Button. EMS and DMV tweaks discussed, as well as “Best Practice” vs. SOTS issues, especially concerning CVRS. Another meeting scheduled January 26 and Ted B will be in attendance again.
- **Handbook:** Darlene B reported work in progress.
- **Legislative:** Sue L reported meetings on December 19, 2016 and January 23, 2017. Sue, Melissa R & Tim D all met with Senate Chairs. Senator McLaughlin is Republican Chair, Senator Winfield is Democratic Chair and Vice Chair is Representative Winkler. Good initial rapport. Meeting with GAE members over next few weeks. SOTS has 2 Bills that we will be following; No-Fault AB (under Early Voting) and Automatic Registration. The elimination of Regional Monitors is also being addressed in a Bill. There are 29 Bills on the Bill Tracking Report. Notes on the following:

SB 14 – Consideration that ROVAC be a member of the Advisory Counsel

SB 254 – Watch

HB 5079 - Stay Away

HB 5262 – Want to talk about this Bill to make it more workable

HB 5272 – Watch

HB 5528 – Support

HB 5529 – Talk to Town Clerks about this

HB 5530 – Watch

HB 5531 – Oppose

HB 5940 – Watch

HB 5941 – Watch

HB 5947 – FOI will be against

HB 5953 – Watch

HB 5955 – Oppose on municipal level

ROVAC Day at the Capitol is likely to be in early April.

- **Ways & Means:** No Report

V. Old Business:

Expanding Membership Directory to Include Deputies – Kevin M and Pete G continue to exchange information and work on collecting current data on deputies. Looking for support of County Chairs to be sure their members are aware of the request for this data. Website has a current stand-alone deputy master list in same format as registrars. With 61 new registrars reported, we will need to get new deputy information.

Certification Update – Anne-Marie M reported that there are 3 new instructors. Shannon Bergquist, Mike Kosick (Sp.) & Richard Roberts. It was determined that there will be a \$45 fee for the final exam. ROVAC website now has direct link to CITI site. More available dates and possible Saturdays are likely to be introduced.

VI. New Business:

New Registrar Day – SOTS conducting their New Registrar Day on February 1, 2017, however Melissa R would like to see ROVAC conduct our own “Newbie Day” sometime around the first or second week in March with Board members attending to be part of the curriculum with each giving a short presentation. Chris P will volunteer to be host and will secure a venue. A Saturday is preferred. Stratford will be an alternate location.

Any Other Business to come before the Board:

Mike W asked that Melissa R send instructions to County Chairs, so they can inform new registrars on how they can get access to ROVAC website and Facebook. Melissa will get that out soon.

Pete G read a communication from the Giles and Norton families for their gratitude of the beautiful flowers our organization sent. Card was placed on file with Secretary.

Pete G requested consideration to increase annual stipend for Secretary from \$200 to \$300 because of the increase of duties added to the position. Pete G motioned to increase Secretary Stipend to \$300 and Fred D seconded for discussion. Motion approved with Kevin M abstaining.

Fred D made a motion to increase Stipend for Treasurer from \$400 to \$500 because of the increase of duties added to the position. Lou D seconded for discussion. Motion approved with 1 opposed, Melissa R and 2 abstentions, Mike W & Anne-Marie M.

Fred D requested consideration for increased stipend for Conference Chair. Discussion ensued. Fred motioned to table discussion until next meeting and Lou D seconded. Motion approved.

Pete G asked about what the position was on the old IVS systems (Fax machines). Ted Bromley stated to ROVAC that SOTS position was that since the value for each unit was less than \$50, the registrars can do whatever they feel appropriate to get rid of them. ROVAC concurs.

VII. Adjourn:

Motion to adjourn made by Anne-Marie M and seconded by Pete G at 6:08 pm.
Motion Approved.

Respectfully Submitted,

Kevin McCauley
Secretary