



**ROVAC BOARD MEETING MINUTES  
JANUARY 11, 2018  
Chowder Pot Restaurant, Hartford, CT**

**Members Attending:** Sue Larsen, Tim DeCarlo, Fred DeCaro, Bunny Lescoe, Anne-Marie Mastroianni, Kevin McCauley, Chris Prue & Mike Wyman.

**Ex-Officio Member Attending:** Melissa Russell

**Non-Voting Members Attending:** Lisbeth Becker

**Guests:** None

Meeting was called to order by President Sue Larsen at 6:10 PM

**I. Minutes from last Meeting:** (December 14, 2017)

Anne-Marie M moved to accept corrected minutes for December 14, 2017/ Tim D seconded.  
Minutes approved.

(3) Abstention(s): Fred D, Bunny L & Mike W

**II. Treasurer's Report:**

Peter G emailed the Board financial reports that reflect the ROVAC checkbook as of December 31, 2017 had a starting balance of \$78,433.21 and with income of \$7,805.00 and expenses of \$15,120.00, left us a current balance of \$71,118.21.

Total outstanding checks: \$50.00 / Check #808 (Aaron Nash - website)

Standing Bal: \$71,168.21

Judi Beaudreau Fund (Savings) balance: \$846.38.

Conference Checking Account: Starting Balance of \$1,068.61 with Balance Transfers of \$0 and expenses of \$0, left a balance of \$1,068.61.

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Peter G also emailed reconcile reports for 2017/2018 Primary Checking & Conference Checking accounts, Fall Conference dues owed & Conference Summaries.

Cheryl Roberts (Preston) will be named Deputy Treasurer by Peter G.

### III. County Reports:

- **Fairfield:** Fred D reported a meeting is scheduled January 25<sup>th</sup> in Wilton @ 10 AM.
- **Hartford:** Lisbeth B confirmed a meeting was held January 9<sup>th</sup>. Extensive report given on the Legislative & Technology Committees. No guest speaker. Will meet again in March.
- **Litchfield:** No Report
- **Middlesex:** No Report
- **New Haven:** Tim D reported meeting held January 10<sup>th</sup> w/ Ted Bromley. Discussed starting a Canvass on CVRS and went over removal of duplicates – best practices. Also looked at 2018 election calendar.
- **New London:** No Report
- **Tolland:** Mike W reported pot luck dinner meeting scheduled for February 7<sup>th</sup> in Willington.
- **Windham:** Bunny L reported pot luck dinner meeting scheduled for March 29<sup>th</sup>. Hoping to get a guest speaker.

### IV. Committee Reports:

- **Conference:** Chris P reported that most of Spring Conference items are completed. Meeting with Pete G in Manchester on January 12<sup>th</sup> to secure storage unit of our ROVAC/Conference equipment/supplies. Discussion on releasing funds ensued. At the Education Committee meeting, they requested we change the conference check-in & out barcode scanning to comply with UCONN's requirement of knowing who checks in and remains for entire class/presentation; much like the certification class procedure. Logistically being worked on to comply.
- **Education:** Melissa R reported that SOTS is going to accept, retroactively, this past fall's conference classes. Began brainstorming for spring conference curriculum for the 1 ½ days of classes ROVAC is responsible for, the 1 day for SOTS and the Annual Meeting the remaining ½ day. Tentative proposals include Kevin Ahern & Leslie Mara as presenters. Next meeting scheduled for January 25<sup>th</sup> in S. Windsor at 11am. Committee hopes to lock in some of the agenda and presenters. Will consider any suggestions on non-partisan speakers, just email Committee a member with name and background.
- **Technology:** Lisbeth B reported that their primary focus is to clean up some things on EMS reporting. Next meeting is on January 25<sup>th</sup> in Glastonbury at 10 AM.
- **Handbook:** No Report

- **Legislative:** Tim D reported meeting this past week where focus was on finalizing legislative agenda for 2018 session. One focus is moving Municipal Primary from September to August. Housekeeping/cleanup items, such as “Unknown” to “Unassigned” and some attention to tightening up the “Duplicates” language , so as not to be so vague. Ted Bromley seemed amenable to working with us on the “Petition” issues we’ve been wanting to amend and committee will recommend moving onto SOTS agenda package, rather than ours. Will be meeting with SOTS on January 18<sup>th</sup> to unveil our legislative package and hope she shares hers with us. Once our legislative package is more defined, it will be shared with the Board. ROVAC Day at the Capitol is tentatively scheduled for Wednesday, April 11<sup>th</sup>.
- **Ways & Means:** No Report

**V. Old Business:**

**Eric Reporting Support** - Fred D will work on establishing a plan of utilizing a website program to support creating a ROV report that will be legally acceptable.

**VI. New Business:** None

**VII. Adjourn:**

Motion to adjourn made by Anne-Marie M and seconded by Tim D at 8:15 PM.  
Motion Approved.

Respectfully Submitted,

Kevin McCauley  
Secretary