

ROVAC BOARD MEETING MINUTES

Newington Town Hall

February 10, 2022

Meeting was called to order by President Chris Prue at 10:05.

Members: Chris Prue (Vernon), Lauren Olson (Ashford), Pete Gostin (N. Britain), Tim DeCaro (Waterbury), Sue Larsen (So. Windsor) Fred DeCaro (Greenwich), Karen Birck (Wilton), Annalisa Stravato (Wilton), Christine Psathas (Willington), Sue Burnham (So. Windsor), Jeff Rogers (Montville)

I. **Minutes:** A motion to accept the minutes of 2/10/22 was made by P. Gostin and seconded by J. Rogers. The motion passed with two abstentions. (T. DeCarlo and C. Psathas)

II. **Treasurer's Report:** Thank you notes were sent out to the two donors to ROVAC. They were Heather Pettit and Kevin White. There will be a CD accounts report at the next meeting. Audit recommendations were discussed. They have previously been reported.

December-

Primary Checking Account:

- Starting Balance as of 11/30/2021- \$97,799.38
 - Total credits- \$2,006.00
- Dues deposits of \$1,236.00 and Fall Conference payments of 770.00
 - Total debits- \$1,494.20
- Website, Mobile Storage, Commercial credit card, Board dinner, Sunshine donation-\$50.
 - Ending Balance as of 12/31/2021- \$98,311.18.

Conference Checking Account:

- No change in balance-\$1,215.06

Scholarship Savings Account:

- Starting Balance as of 11/30/2021- \$3,709.28
 - Total credits- \$0.03 interest from bank
 - Total debits- None
- Ending Balance as of 12/31/2021- \$3,709.31

January-

Primary Checking Account:

- Starting Balance as of 12/31/2021- \$98,311.18
 - Total credits- \$1,050.00
 - Total debits- \$24,560.00
- (Two largest debits: \$7,250- Conference Hotel, \$17,000- Sullivan & LeShane)
- Ending Balance as of 1/30/2022- \$74,801.18

Conference Checking Account:

- Starting Balance as of 12/31/2021- \$1,215.06
- Ending Balance as of 1/31/2022- \$1,215.06

Scholarship Savings Account:

- Starting Balance as of 12/31/2021- \$3,709.31
 - Total credits- \$0.03 interest from bank
- Ending Balance as of 1/31/2022- \$3,709.34

III. County Reports:

- A. **Fairfield County-** Discussed the survey, the low response rate and concerns about what the legislature is considering. A. Stravato wants the survey resent. Tim DeCaro declined since there was over 50% response rate, and 120 new registrars..
- B. **Hartford County-** No meeting
- C. **Litchfield County-** No Report
- D. **Middlesex County-** No Report
- E. **New Haven County-** No Report
- F. **New London County-**No Report
- G. **Tolland County-** No Report Christine Psathas is the new County Chair
- H. **Windham County-** No Report

IV. Committee Reports:

- **Conference Committee-**
 - The deposit was made to the hotel for the Spring Conference
 - The committee will meet in the upcoming month to prepare for the conference.
- **Education Committee-** C. Prue has been in contact with Melissa and a meeting will be called in the next few days. There will be a Moderator Training Recertification class (30-40 people only) that S. Larsen will run. It will be held on the first day after lunch. Tim will hold a new Registrar of Voter class.
- **Handbook Committee-** The committee is still working on the updates. The latest update was sent out in January. There are just a couple more chapters and probably one or two more meetings.
- **Legislative Committee-** The Legislative session started this month. Representative Fox will try again to get our tech bill passed. T. DeCarlo doesn't expect anything more until we have a new Secretary of State.

V. Old Business:

- The bill for the portal and constant contact has increased due to the number of emails. Chris is
- working on reducing the emails so we can get the price down.
- Stipend Committee- The committee was discussed at the last meeting. F. DeCarlo was named temporary chair.
- The website is looking good. Still need updated lists of committees on the website.

VI. New Business:

- All committee reports need to be sent to Chris by March 11. They are required for the Spring Conference. The budget also needs to be submitted. A. Stravato appointed two people to be on the budget committee.
- ROVAC held a survey of Registrar Salaries. There was a decent response (74) with a hope for more. A PDF will be posted on the ROVAC website of the final responses around April 1.
- SOTS wants information regarding payment of poll workers.
- C. Prue updated the Committee on the need to purchase new computers for the upcoming conference. He has requested that ROVAC purchase 4 new chromebooks. Most of the computers owned by ROVAC for conference use no longer function due to the latest updates by Microsoft. It was felt that chromebooks would suffice, and be at a more reasonable cost. After much discussion, J. Rogers motioned and S. Larsen seconded that up to \$1,300 would be allotted for the purchase of new computers. The motion passed unanimously.
- The next meeting will be held on March 10, 2022 at 10AM in Newington.

VII. Adjourn: A motion was made to adjourn at 11:11 by P. Goston and seconded by J. Rogers.

Respectfully Submitted,

Lauren L. Olson
Registrar of Voters, Town of Ashford
ROVAC Secretary